



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		DALMIA COLLEGE, RAJGANGPUR
Name of the head of the Institution	SRI ASHOKA KUMAR PANDA	
Designation	Principal (in-charge)	
Does the Institution function from own campus	Yes	
Phone no/Alternate Phone no.	08763714880	
Mobile no.	9438760686	
Registered Email	dalmiacollege.rgp@gmail.com	
Alternate Email	iqac.dalmiacollege@gmail.com	
Address	AT/PO-JHARBEDA CAMPUS	
City/Town	RAJGANGPUR	
State/UT	Orissa	
Pincode	770070	
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	SRI SAROJ RANJAN DAS
Phone no/Alternate Phone no.	09668085144
Mobile no.	8917248186
Registered Email	iqac.dalmiacollege@gmail.com
Alternate Email	dalmiacollege.rgp@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://dalmiacollegergp.ac.in/aqar
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4. Whether Academic Calendar prepared during the year

if yes, whether it is uploaded in the institutional website: Weblink :	http://dalmiacollegergp.ac.in/assets/documents/downloads/1648619871_1685c6f4c6d264f73650.pdf
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5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	72.50	2005	21-Sep-2005	20-Sep-2010
2	B	2.28	2016	05-Nov-2016	04-Nov-2021

6. Date of Establishment of IQAC

21-Sep-2005

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Induction meeting, parent teacher meeting,	11-Sep-2018 01	315

appointment of contractual staff, Campus placement, Purchase of books, Activities by differnt wings(NSS,YRC &NCC) of college, Awareness programe, construction of leadies hostel, ICT based teaching and learnig		
Career counselling programme, Swatch Bharat, Self Defence training programme for girls students, publication of college magazine, Awareness camp for young first time voters, departmental seminar, extra mural talks, special programme for slow learners	19-Dec-2018 01	617
Construction of model library, set up of advanced computer lab, construciton of principal quarter	14-Mar-2019 01	875
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Departmen t/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2019 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
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12. Significant contributions made by IQAC during the current year(maximum five bullets)

>>onstuction of new college canteen ,Physics Block ,Zoology lab inaugurated by honorable MLA, campus selection organized by various companies. >> Vacancies are filled up in teaching and non teaching post for smooth functioning of class. >>Students progress in academic and cocurricular activities are monitored by teachers and parents.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Awareness program to be organized in college campus among the student.	Awareness program to be organized in college campus among the student.
Students are to be encouraged to participate in sports and games.	Khokho men's trial-cum coaching held for five days in the university.
All department of Arts/Science/commerce are advised to hold seminars.	All department smoothly conducted there seminars.
Parents Teachers meeting are to be held time to time .	Parents teachers meeting concluded by conveying their wards about the progress in academic, sports and games.
A proposal submitted for special camp during Christmas holiday by NSS wing.	NSS wing conducted special camp during Christmas holidays.
NSS,NCC and YRC wings of the college shall be advised to run their activities as well.	NSS,NCC and YRC wings of the college conducted several activities among the students.
Vacancies are to be filled up in several teaching and non teaching post.	Contractual teachers are appointed to compensate the vacancies in several and non teaching post.
Induction meeting to conducted for fresher's to introduced CBCS pattern.	Induction meeting for fresher's conducted.
Career counselling cell shall conduct various seminars and campus drive.	Career counselling organized campus drive
Girls students are to be encouraged to participate in Self-Defence training camp.	Girls students participated in self-defence training program.
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14. Whether AQAR was placed before statutory body ?	No
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15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	17-Oct-2016
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	27-Feb-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>Management Information Systems is operative in the college. The MIS pervades the Following areas of institutional activities: 1. SMS gateway to send important notifications to different stakeholders of the college regarding filling up of Forms, admissions (SAMS PORTAL), examinations (LOKSEBA ADHIKARI PORTAL) , receiving Post Matric scholarship (PRERANA PORTAL), eMedhabruti (SAMS PORTAL), salary to staff (HRMS PORTAL) 2. Installation of notice board in both college and hostel campuses. 3. Up gradation of the college website with special importance to MIS. 4. Communication of important information to general public through website and Conventional notices. 5. Regular exercise of eadmission through Govt. Portal i.e. Student Academic management System 6. Sending leave applications (DL EL) through online portal.</p>

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

From the beginning of an academic session, a staff council meeting is held to chalk-out a plan for the session. Each department also organises their departmental meetings to distribute syllabus to teachers, and chalk-out plans for parent teacher meetings, alumni meetings, welcome meetings, farewell meetings, seminars, extramural lectures, mentor-mentee meetings, remedial classes, study tours and other events and keep documents of the events

organised. The team constituted for time-table preparation, provides time table before starting of a session. The classes are provided as per the credits of the paper. Each department are asked to distribute classes to the teachers, as allotted, according to the time table. Each department also provide workload of each teacher as per the time table provided by them. The time table team prepares a master time table form the departmental time tables provided and submit to the principal and academic bursar. The classes are monitored by academic bursar appointed by the principal. Teachers make their lesson plan and progress and keep them up-to-date. The head of the department and principal monitors the plan and progress on regular basis. Regular class test, Mid-term examinations, Mid semester examinations, regular assessment in practical classes are done. Remedial and tutorial classes are also conducted based on requirement. Departments maintain the detailed record of the seminars, assessments, project reports etc. Mentor-mentee meeting and parent-teacher meetings are conducted, recorded and constructive feedback are implemented for the overall improvement. An Academic calendar portraying the Annual Program Plan is prepared by all Departments specifying the trajectory of curriculum delivery and co-curricular and extra-curricular activities

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	HONOURS- ECONOMICS, POL.SC, HISTORY, LOGIC AND PHILOSOPHY, OIDA, EDUCATION, ENGLISH, HINDI	05/07/2016
BCom	HONOURS- ACCOUNTING	05/07/2016
BSc	HONOURS- ZOOLOGY, BOTANY, PHYSICS, CHEMISTRY, MATH	05/07/2016

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	0

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	STUDY TOUR	152
BA	STUDY TOUR	53
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback from stakeholders are obtained by structured questionnaire prepared and approved The IQAC. Student satisfaction survey are done to obtain feedback from the students. The feedbacks are obtained in offline forms. The feedback forms are then analysed and necessary feedback is given to respective departments and head of the institution. The feedback obtained are also uploaded in the website for the reference of all stakeholders. A grievance redressal box has been placed near principal chamber where a student can put his/her grievance. Every day the box is checked and if any complain would be there then that would be redressed within 2 days. The college is planning to introduce online feedback system from the academic session 2018-2019.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	BA	267	263	205
BSc	BSc	130	115	107
BCom	BCom	256	157	141
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
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2018	453	Nil	24	Nil	Nil
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2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
24	8	5	5	5	5
View File of ICT Tools and resources					
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

From the beginning of session each department organises meetings to make plan regarding mentoring/proctorial system. Students of different batches are allotted to different teachers of same departments. Mentor-mentee meeting/proctorial class are organised two times in a semester one before mid-term examination and other after the mid-term examination. The minutes of every meeting is recorded for future reference. Each mentor keeps records of all details of the mentee such as parents name, contact details, category, gender, aim, hobby, previous achievement etc. for better guidance and support. Mentors guide and provide support to the mentee to achieve their aim. Mentoring system also focuses on the scoring good marks in both mid-term exam and endterm exam. Mentor provides tips and necessary formula for the examination. The institution also organises department wise parent-teacher meeting. The students' performance in the previous exams are discussed. The grievances from the parents are taken care of and constructive feedbacks are utilized for the development of students and institution. The feedback obtained from the parents are recorded and analysed.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1262	24	1:53

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
45	24	21	1	5

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NIL	Nil	NIL
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA	6TH SEM	08/04/2019	24/06/2019

BCom	BCom	6TH SEM	08/04/2019	24/06/2019
BSc	BSc	6TH SEM	08/04/2019	24/06/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college introduced project based evaluation systems in the college examinations in place of traditional evaluation methods in the Honours courses. Some Departments are also evaluating their Departmental students through organizing debates, extempore, group discussion, seminar presentation etc. The college has switched over to the MCQ type questions for the evaluation of the General course students. Moreover, the college has begun the consideration of taking the class tests under newly introduced CBCS system through OMR sheets from the coming years.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college prepares academic calendar at the beginning of the year and distributes it to the students at the time of their admission in the college and the academic session 2018-19 was no exception. The academic calendar is also distributed among all teaching nonteaching staff of the college. The academic calendar contains the yearly schedule of the college ranging from the list of holidays (national level holidays, state level holidays, local holidays and the institutional holidays), date schedule of the college examinations and other forms of evaluation such as evaluation through performance in Departmental seminar presentation etc. The tentative dates of publication of college results are also mentioned in the academic calendar. Schedule of other activities such as Parentteacher meeting, College social and other cultural programmes, College sports etc are also provided in the academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

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2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA	BA	BA	123	56	45.52
BCom	BCom	BCom	125	35	28
BSc	BSc	BSc	115	39	33.91

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

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CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	NIL	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NIL
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	NIL	NIL	NIL	NIL	Nill
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nill	NIL	0	0
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	0
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in	Number of citations excluding self
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					the publication	citation
NIL	NIL	NIL	Nil	0	NIL	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nil	0	0	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Nil	0	0	0	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NIL	NIL	0	0
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat	NSS AND NCC	CAMPUS CLEAN	8	200
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NIL	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the	Name of the	Duration From	Duration To	Participant
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	linkage	partnering institution/ industry /research lab with contact details			
NIL	NIL	NIL	Nil	Nil	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
MIL	Nil	NIL	0
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
624435	624435

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Newly Added
Others	Existing
Laboratories	Newly Added
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
LIBMAX	Fully	first	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	18809	7154204	188	72004	18997	7226208
Reference Books	9411	356027370	96	36768	9507	356064138
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module	Date of launching e-
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		is developed	content
NIL	NIL	NIL	Nil
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	35	12	1	0	0	5	5	0	9
Added	0	0	0	0	0	0	0	0	0
Total	35	12	1	0	0	5	5	0	9

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

150 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
13000000	0	1000000	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. The College has an effective support system for maintaining the campus infrastructure i.e., class rooms, laboratory, library, sports complex etc. The renovation of the college building is done by the Govt. agency like District Rural Development Agency supervised by an Asst. Executive Engineer. Small renovation works are done by the college management. It includes college main building, laboratory, library and hostels. Old equipments and sports items such as almirah, racks, laboratory equipments etc. are replaced by purchasing new ones inviting quotations by the college management. Computers are also maintained by inviting quotations from established firms. However, these things are monitored as detailed below. 1. The building committee and the heads of the department of different subjects of the college monitor repairing and renovation of infrastructure facilities. 2. There is a provision in annual budget of the College for maintenance of all such items.</p>
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CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Post Metric Scholarship	645	2663440
Financial Support from Other Sources			
a) National	00	0	0
b) International	00	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
NIL	Nil	0	NIL
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	NIL	0	0	0	0
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
OCL, RAJGANGPUR	22	0	00	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
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2018	15	BA	BA	Govt.Auto., S.U, G.M, UTKAL UNIVERSITY,	MA
2018	14	BSc	BSc	Govt.Auto., S.U, G.M, UTKAL UNIVERSITY,	MSc
2018	11	BCom	BCom	Govt.Auto., S.U, G.M, UTKAL UNIVERSITY,	MCom
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
CAT	4
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Freshers Welcome	Departmental	800
Annual Sports	Institutional	320
Republic Day and Independence Day	Institutional	195
Saraswati Puja, College Campus	Institutional	200
Annual Day Celebration	Institutional	1120
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	NIL	Nil	Nil	Nil	00	00
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Dalmia College Students Union is formed with the objective of fostering democratic spirit, developing organizational capabilities and creating a healthy atmosphere of discipline, cooperation and unity amongst the members of the Union. Every bonafide students of 3 stream of the college can be a member of the Union either by election or by selection on the basis of marks. Every students need to pay the prescribed annual subscription, which will be

collected by the college during admission. Students' Union of the college works for the benefit of the students throughout the year and pursues several activities within and outside the college campus. The major activities pursued by the Students' Union in 201819 are Cultural Activities: 1. Organising Freshers' Welcome, a cultural programme to welcome the newly admitted students in the college. 2. Celebration of college foundation day in the college. 3. Celebration of college Annual day in the college. 4. Observation of Teachers' Day to mark the birth anniversary of Dr. S. Radhakrishnan. 5. Organisation of the annual social, cultural programme of the college. 6. Celebration of Saraswati Puja and Ganesh Puja in the college. Sports Activities: 1. Organisation of the Annual sports in the college 2. Organisation of intercollege Khokho Tournament. 3. Organisation of Inter college Kabaddi Tournament in the college. Other Activities: 1.Observation of World's Aids day, Road safety works, International youth day, National Voter's day,International Yoga day. 2.Being a part of the organising team of the Blood Donation Camp, Tree plantation, swachhata aviyan held each year in the college premises along with the NSS Units ,NCC Units, YRC Units of the college. 3.Participation in 'Safe Drive, Save Life' campaign along with Rajgangpur Police.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Time to time conducting of alumuni associatoin meeting is being held.

5.4.2 – No. of enrolled Alumni:

26

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

There have been meetings and activities by Alumni Associatoin to increase the overall development of the college.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution is a fully aided NonGovt. College controlled by Dept. of Higher Education, Govt. of Odisha, but managed by Governing Body of the College of which the local MLA is the President and the Principal is the Secretary of the Governing Body. The members of teaching and nonteaching staff receiving the salary from the Govt. are governed under the principle of transfer and posting by the Dept. of Higher Education. But, the management staff are being recruited and paid under the policy of the management by the governing body of the college. The institution functions smoothly even though there are two types of staff. The Principal is the sole authority of the College as far as academic, accounts cocurricular, extracurricular activities are concerned. He takes all the decisions in consultation with all members of staff. But, the general policy of the Dept. of Higher Education, Govt. of Odisha and the College Governing Body are the basis of functioning of the College. The College has a Staff Council under the chairmanship of the Principal and it isbeing held time to time to take decisions in respect of academic activities. Every year, Govt. provides Common Minimum Standard (CMS) which is like a academic calendar and it helps to perform the activities of the College. The institution also conducts

meeting of IQAC which is a guiding force of our performance. The faculties are encouraged to enhance their ability through seminars. Transparency is always maintained by the members of staff and particularly by the persons in charge of account section. Every year, an internal audit is being conducted for checks and balance, even though the institution is audited by the Local Fund Audit of Govt. of Odisha.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Research and Development	Motivates faculty members for research publications in peer reviewed journals with high impact factor. Encourages them to present papers in International/National/State Level Seminars, workshops and to act as resource persons. Exhibits the publication of research work of the faculty members in the college library to Inspire further research. Motivates the faculty members and the students to organize various seminars workshops at Institutional / State / National / International levels. Encouraging faculties to act as M.Phil/ Ph.D supervisors.
Examination and Evaluation	College has complemented traditional written examination with project work assignments, debates, group discussion, literature review, power point presentation, grand viva and seminal lectures.
Teaching and Learning	Wide access to internet facility to inculcate online learning management resources. ebook, ejournal facility for carrying out project works. Learning through Field Work, Industrial visit, summer camp. Enhancement of learning skills of the Students through participation in different seminars.
Curriculum Development	Complementing traditional written examination with Project work and seminar presentation based evaluation.
Admission of Students	Online Application for Admission in to both intermediate and UG courses are done through SAMS portal under department of higher education Govt of Odisha. Including online payment of admission fees by the selected students generated through SAMS portal based upon Govt. Rules for reservation of different categories Online admission

is made strictly on the basis of merit.

Human Resource Management

Motivating and facilitating the faculty members to participate in Refresher Orientation courses. ? Arrangement of computer training programmes related to Tally and MS office for Nonteaching staff ? Selfappraisal of the teachers through maintenance of Academic Diary. ? Maintenance of Grievance Redressal Cell, AntiRagging Committee, Sexual Harassment Committee. ? Salary disbursement of aided staff under department of higher education are done through HRMS portal.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	Offline leave requisition system. Installed CCTV to bring transparency in college administration. Notice display system for students and other stakeholder. Regular exercises of HRMS (Human resources management System) process through Govt. portal. Submission of retirement related documents through epension portal. Initiative taken towards automation of Library.
Finance and Accounts	Fully computerized office and accounts section. Maintenance the college accounts through manual cash book. Initiative has been taken for introduction of CAPA(College Accounting procedure automation)and registration has been made. Regular Annual audit has been updated up to 201718 by Govt. of Odisha. Reception of salary fund from Govt. through HRMS portal.
Planning and Development	Implemented SMS system for dissemination of information including regular notice to all bonafide UG students regarding enrollment into Sambalpur University in LOKSEVA PORTAL, examination status results etc. Established college annual calendar and provided to all stakeholders regarding various activities to be undertaken during an academic session. Sending important information to staffs through social media like whatsapp, face book twitter.
Examination	Scheduled examinations conducted by Sambalpur University and publication of results are made available to the students through lokseba_odisha.in .

Student Admission and Support

Online admission including online payment gateway. Maintaining students database through SAMS Portal. Implemented online CBCS semester information system for UG Courses.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	NIL	NIL	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NIL	NIL	Nill	Nill	0	0
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	0	Nill	Nill	00
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
24	24	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
NIL	NIL	NIL

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

This office comes under the Department of Finance, Govt. of Odisha. The main function of this institution is to maintain transparency in expenditure of Govt. money by the Local Authority in accordance with the Rules Acts and executive institutions issued by Govt. This institution has completed financial

audit up 2018-19.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
00	0	Nil
No file uploaded.		

6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	LOCAL FUND AUDIT, SUNDARGARH	No	Nil
Administrative	Yes	LOCAL FUND AUDIT, SUNDARGARH	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

As we have Parent teacher Association, we accept suggestions from the parents regarding academic development of their ward and implement the same. Parents are requested to convince their ward to make clear communication with teachers regarding any problems/ difficulties faced by them in the institution.
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6.5.3 – Development programmes for support staff (at least three)

Short term loan facility is available for institute staff. Health Checkup programmes, Yoga Camp for the teaching, nonteaching staff and students are regularly organized. Faculty appointments prior to 2004 are eligible for pension benefits on retirement. Faculty after 2004 is covered under New Pension Scheme. GPF, gratuity and leave encashment are availed by retiring faculty as per University norms. Maternity leave is en-cashed, Leave to teaching and non teaching staff are given as per the guidelines of Department of Higher Education, Government of Odisha.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1.In order to enhance the students enrollment in the companies the college invites differnent bussiness organization to hold seminar and compus selcectoin. ICFAI Bussiness held seminar for under graduate students to face entrances in MBA and such higher studies. 2. A meeting of all HODS of science department was held to purchase laboratory equipments. 3. faculty members will be motivated towards reseach/Ph.D work and to attend conferences/refresher course. The commitee expressed satisfaction as Smt. Lata Naik, lect. in Bfotany awarded Ph.D.
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Nil

c)ISO certification	Nil
d)NBA or any other quality audit	Nil

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
Nil	NIL	Nil	Nil	Nil	0
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NIL	Nil	Nil	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Green Drive (Planting of trees) inside the college campus by NSS Units of the College Installation of ample number of Power Saving LED lights in Campus.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Ramp/Rails	Yes	2
Scribes for examination	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	01/12/2018	01	WORLDS AIDS DAY	PUBLIC HEALTH	125
2018	1	1	01/10/2018	01	swachh bharat	universal sanitation	147
2018	1	1	05/12/2018	01	SWACHHATA PAKHODAP	Public Awaeness	124
2019	1	1	10/04/2019	01	Road saftey	afety Awareness	214
2019	1	1	25/01/2	01		Public	175

			019		National Voters Day	Awarness	
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	Nil	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of Republic Day	26/01/2018	26/01/2018	169
Celebration of Independence Day	15/08/2018	15/08/2018	198
Celebration of Gandhi Jayanti	02/10/2018	02/10/2018	135
World AIDS Prevention Day	01/12/2018	01/12/2018	158
International Yoga Day	26/06/2018	26/06/2018	96
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Active Initiatives and surveys for setting up of Botanical Garden Use of organic manures and fertilizers in the college garden. Installation of ample number of Power Saving LED lights in both Campus Planting of plants trees (both perennial seasonal) inside the campus Set up of Garbage pits and separated into composable and decomposable. Steps have been taken for preservation of rain water and use it for gardening.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Dalmia College has Active NSS, YRC and NCC Units, under the able leadership of six Programme Officers. All of these units actively engage in several activities involving the students, staff and the locality around. Dalmia college has got reputation in the field of sports. Many students participate in differnent sports activities organised by college and Sambalpur University.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

[00](#)

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Centre for Sports Enthusiasts Sports are a crucial part of student's growth and development. They help in development of mental health and physical fitness of the body. Through participation in sports and games a student gains various skills, experience and confidence that are helpful for developing their personality. The college nurtures a sense of sportsmanship and competition by encouraging students to participate in various sports events like Hockey,

Football, Cricket, KhoKho, Boxing and Kabaddi. Many students actively participated in various sports events as mentioned above. Dalmia College provides hostel facilities to both tribal boy and girls coming from far off places and interior areas.

Provide the weblink of the institution

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8.Future Plans of Actions for Next Academic Year

? Construction of advanced computer lab ? Renovation of existing principal residence ? Planning for construction of model library ? Planning for rain water harvesting ? Installation of solar panel